

TAMIL NADU GENERATION & DISTRIBUTION CORPORATION Ltd.  
(Administrative Branch)

8th Floor, NPKRR Maaligai,  
144, Anna Salai, Chennai-2.

Memo.No.108355/1341/G.33/G.331/2017-1, dated :28.12.2017.

**Sub :** Recruitment (Internal) – Class III Service filling up of vacancies of Junior Assistant/Adm. by internal selection – Allotment of individuals for Temporary appointment – Orders – Issued.

**Ref:** The SPO/R U.O. Note No.045392/189/G56/G561/2015- , dated 28.12.2017.

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The individuals mentioned in the Annexure to this Memorandum, whose name been approved for appointment as Junior Assistant (Administration) by internal selection and whose particulars are furnished against their names are allotted to the Superintending Engineers concerned for appointment as Junior Assistant (Adm.) on temporary basis in the minimum of the Pay Band of Rs.5400-20200/- with Grade Pay Rs.2200/- with usual allowances admissible as per rules.

2) The Superintending Engineers concerned are requested to issue orders of appointment and postings to the individuals through the Superintending Engineer concerned directing them to report for duty on expiry of joining time, failing which their names will be removed from the selected list.

3) In the appointment orders, it may be indicated specifically that their appointments are subject to the following conditions:-

- (i) Their pay will be fixed by grant of personal pay to the extent of the difference in the basic pay admissible to them from time to time in the post of Junior Assistant/Adm. becomes equal to or more than the basic pay in the previous post of their promotion to higher post, whichever is earlier, as per orders in B.P. MS. (F.B.) No.95, (Secretariat Branch) dated 20.11.1985 and clarificatory orders issued thereon from time to time.

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- (ii) Since, the appointment now ordered is by internal selection, the individuals are not eligible for fixation of pay under Regulation 33 (b) of Tamil Nadu Electricity Board Service Regulation.
- (iii) They should produce satisfactory evidence in original regarding their educational qualification, date of birth and community to the Superintending Engineer before joining for verification and that if any discrepancy is found in the certificates or if they are found to be unqualified their appointment will be cancelled immediately followed by cancellation of selection also.
- (iv) If they do not possess adequate knowledge in Tamil (i.e. S.S.L.C. Std.) they should pass 2<sup>nd</sup> Class Language Test conducted by the T.N.P.S.C. within the prescribed period.
- (v) As they have already furnished an undertaking relinquishing their rights for further promotion in Regular Works Establishment cadre, in the event of their appointment as Junior Assistant (Adm.) they have no claim for further promotion in Regular Work Establishment/Provincial Cadre.
- (vi) They will not eligible for reversion to their parent categories of posts under any circumstances.

4) An undertaking to the effect of item Nos. (i), (v) and (vi) under para 3 above may be obtained from the individual (in duplicate) before their joining as Junior Assistant (Adm.) one copy of the undertaking should be pasted in Service Roll. Service Book of the individuals concerned and another copy should be retained in the office of the Superintending Engineer.

5) The Superintending Engineers are also requested to send a prescribed form of Physical Fitness Certificate to the individuals along with orders of appointment directing them to produce the same duly filled in and attested by a Government Medical Officer in the rank of Civil Assistant Surgeon at the time of joining duty. The Physical Fitness Certificate can be scrutinised by the Superintending Engineers concerned and the service of individuals may be regularised with reference to the instructions in Administrative Branch Memorandum No.134730-R.II (1)/85-1, dated 20.12.1985, copy of appointment orders issued to the individuals should be sent to this office, without fail.

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6) The Superintending Engineers are informed that in the case of individual against whom D.Ps. are pending OR if the individual is undergoing punishment (or) possessing Diploma/I.T.I. (NTC/NAC) qualification, the orders of appointment need not be issued to him and the fact may be reported to this office.

7) A date may be fixed as the last date for joining. It may be intimated to him/her if he/she do not join duty on or before that date the selection order will be cancelled.

8) The date of joining of the individuals should be reported promptly.

9) The receipt of this memorandum may be acknowledged.

Encl.: One Annexure.

A.V.RAVI  
CHIEF ENGINEER/PERSONNEL.

To

The Superintending Engineers concerned.

Copy to the Chief Engineers concerned.

Copy to the Chief Internal Audit Officer/Audit Branch/Chennai-2.

Copy to the Senior Personnel Officer/Recruitment/Chennai-2.

Copy to the Assistant Personnel Officer/Head Quarters/Chennai-2.

Copy to the Stock file.

:: FORWARDED BY ORDER ::

Sd./-28.12.2017  
SUPERINTENDENT.