

TAMILNADU GENERATION & DISTRIBUTION CORPORATION LTD.  
(Administrative Branch)

From Er. A.V.RAVI, M.E, M.I.E.,  
Chief Engineer/Personnel,  
8th Floor, NPKRR Maaligai,  
144, Anna Salai, Chennai-600 002.

To The Chief Engineers Concerned,  
The Chief Financial Controller/General/Chennai,  
The Superintending Engineers Concerned.

Letter No.067597/549/G.30/G.301/2015-1, Dated:06.10.2015.

Sir,

Sub : Establishment - Class I Service - Preparation of Panel of Accounts Officer suitable for promotion as Deputy Financial Controller for the Year 2015-2016 – PARs, Suitability reports, Service details and D.P. particulars - Called for - Reg.

Ref : 1. Secretary/TANGEDCO U.O. Note No.49198/A1/A12/2015-1, dated 06.08.2015.

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With reference to the above, I am to request you to send the particulars in respect of **46 Nos. of (Forty Six)** Accounts Officers whose names as shown in the annexure working in your circle in the prescribed format enclosed for preparation of panel of Accounts Officer for promotion to the post of Deputy Financial Controller to this office on (or) before **26.10.2015**.

2) I am also to request you to send the personal details of Accounts Officers (i.e.) punishment awarded during the **last 10 years** together with the copies of orders of such punishment awarded/charges framed etc. (one format may be used for one officer only). The service particulars for the **last 10 years** and the date of joining as Accounts Officer along with the suitability report (**5 Copies**) shall be sent to this office immediately.

3) In case any DP is initiated even after furnishing the particulars to this office in the course of time such particulars may also be furnished immediately so as to incorporate the same in the proposed panel. If an employee is awarded with punishment, his/her annual increment date shall also be mentioned and sent to this office.

4) The Performance Assessment Reports relating to the last 5 years in respect of the Accounts Officers whose names mentioned in the annexure shall be sent to this office immediately. If the period of PARs of an employee is less than 3 months and if he/she worked under two (or) more reporting officers during the PARs periods of one year the same shall also be reported to this office. Further, if any delay in sending the PARs within the due date as stated above the reason may be intimated to this office.

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5) Further, I request you that urgent action may be taken in this matter and ensure that the reports are sent in complete shape as per the due date indicated.

6) I request you to acknowledge the receipt of this letter immediately.

Yours faithfully,

Sd/-08.10.2015.

R. GEETHA,  
ASSISTANT PERSONNEL OFFICER/AAS,  
for CHIEF ENGINEER/PERSONNEL.

Encl.:- 1. One list containing 46 Nos.  
of Accounts Officers  
2. Format I & II.

Copy to the Secretary/TANGEDCO/Chennai - 2 - with reference to U.O. Note  
No.49198/A1/A12/2015-1, dated 06/08/2015.

Copy to the Personnel Officer/DP Section/Adm.Br./Chennai-2. (G5 Section).  
With a request to furnish whether any DP/Vigilance Enquiry pending against  
the Accounts Officers whose names mentioned in the annexure enclosed for  
preparation of panel for promotion to the post of Deputy Financial Controller.

Copy to the G.30/G.302.

Copy to the Stock file.

**Seniority List of Accounts Officer after Thiru. T.S.Ayyappan, then  
Accounts Officer, now Deputy Financial Controller**

Sl. No	Name & D.O.B	Present Circle
1.	P.VASANTHA 12.06.1958	NAGAPATTINAM EDC
2.	K.SHANMUGASUNDARAM, 27.07.1962	GCC/COIMBATORE
3.	F.LAWRENCE 21.05.1960	KANYAKUMARI EDC
4.	P.BALAJI 05.05.1965	TIRUNELVELI EDC
5.	J.R.REVATHY 28.07.1962	KRISHNAGIRI EDC
6.	I.ARULRANI 02.03.1961	COIMBATORE EDC/NORTH
7.	P.V.PANKAJAVALLI 11.04.1962	PERAMBALUR EDC
8.	V.KALAMANI 02.05.1961	NCTPS-I
9.	N.KAYALVIZHI 15.05.1967	SIVAGANGA EDC
10.	R.LAKSHMANAN 25.07.1961	ERODE EDC
11.	V.SASIKALA 31.05.1959	COIMBATORE EDC/SOUTH
12.	R.JAYARANI 15.02.1963	COIMBATORE EDC/NORTH
13.	P.T.JAGADAMBAL 12.04.1961	GOBI EDC
14.	S.UMARANI 15.06.1962	DINDIGUL EDC
15.	P.KALAISELVI 25.01.1960	TUTICORIN EDC
16.	P.GOMATHY 20.05.1958	TTPS
17.	A.KUMARI 01.05.1960	TIRUVANNAMALAI EDC
18.	C.SENGOTTAIYAN 10.05.1961	M.T.P.S-I

19.	N.RAMACHANDRAN 17.04.1958	CFC/CHENNAI
20.	H.BALAVENKATA KRISHNAN 01.06.1962	CHENNAI EDC/CENTRAL
21.	N.RAJALAKSHMI 15.06.1962	TRICHY EDC/METRO
22.	M.THIYAGARAJAN 03.02.1961	E.T.P.S
23.	S.PALANI 01.05.1961	CE/COAL
24.	U.TAMILSELVAM 10.04.1961	TIRUVARUR EDC
25.	R.BANU 27.06.1966	GCC/CHENNAI
26.	V.KALAVATHY 05.03.1958	TIRUPPUR EDC
27.	S.LAKSHMI DEVI 17.05.1966	VILLUPURAM EDC
28.	R.KAMAKSHI 17.05.1959	THIRUVARUR EDC
29.	C.RAJABUNNEESHA 14.05.1965	GENERATION KADAMPARAI
30.	T.MAHESWARI 19.04.1960	CIVIL/SURLIYAR/MADURAI
31.	P.I.SELVAPACKIAM 13.04.1958	VIRUDHUNAGAR EDC
32.	P.CHELLAMMAL 11.04.1965	PERAMBALUR EDC
33.	K.VEERASAMY 05.05.1964	COIMBATORE EDC/METRO
34.	T.EMILY NESAMANI 23.07.1958	GCC/MADURAI
35.	S.KRISHNAVENI 09.01.1959	VELLORE EDC
36.	R.INDIRANI 13.11.1959	PUDUKOTTAI EDC
37.	S.R.SUNDARI 26.05.1959	ERODE EDC
38.	S.SURIYAKALA 04.02.1960	CFC/CHENNAI

39.	S.THIRIPURASUNDARI 26.06.1960	UDUMALPET EDC
40.	R.USHARANI 01.04.1964	CFC/CHENNAI
41.	T.NAGARAJAN 22.05.1958	GCC/SALEM
42.	S.RAJALAKSHMI 18.12.1959	DINDINGUL EDC
43.	R.M.SIVABAGHYAM 01.06.1967	MADURAI EDC
44.	SHEELA K.C.PILLAI 01.06.1963	TIRUNELVELI EDC
45.	S.PADMAVATHY 01.10.1958	PUDUKOTTAI EDC
46.	S.SHANMUGAVADIVU 03.01.1960	CFC/CHENNAI

Sd/-08.10.2015.  
SUPERINTENDENT

## **FORMAT - I**

### **SERIAL NO.**

### **PARTICULARS IN RESPECT OF THIRU**

1. Name and Designation of the Officer : Thiru
2. Age and Date of Birth :
3. Date of Retirement :
4. Educational Qualification :
  - (i) Date, Month and Year of Accountancy :  
Higher Grade Passed
  - (ii) If the degree is acquired as per the orders in force (ie. 10, +2, Basic degree)
    - a) S.S.L.C. Registration No. & Date :
    - b) +2 Registration No. & Date :
    - c) Basic Degree (Year of passing) :
    - d) Master Degree (Year of passing)
5. Date of regular appointment
  - (i) in Board's Service as :
  - (ii) to the present category :
  - (iii) date of completion of one year service in the post of Accounts Officer
06. Whether the Officer has acquired all the qualification prescribed in the special or adhoc rules for the higher post :
07. Whether any penalty has been imposed on the officer and if so, the nature of charge and nature of penalty imposed :
08. Whether there is any adverse remarks in his personal files and if so, indicate the details thereof. List of remarks in the Personnel File may be given at the end. :
09. Whether any charge is pending against the officer, and if so, indicate the nature of charges and its present stage :
10. Whether suitable for promotion :







**FORMAT - II**

(Service details should be furnished in separate sheet)

Sl. No.	Name and Designation	Place of working	From	To

Sd/-xx08.10.2015.  
SUPERINTENDENT